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30 January 1969

MEMORANDUM FOR: Deputy Director for Support  
SUBJECT : Weekly Report of the Office of Training

1. NSA Appreciative of Cryptologic Course Support

A letter of appreciation has been received from the Commandant of NSA's National Cryptologic School lauding OTR's support to the National Senior Cryptologic Course 1-69, completed recently, and particularly citing presentations on the Agency's production concepts and processes.

Also, for the first time NSA students of another course, Cryptologic Orientation, visited Headquarters on 28 January for an Agency briefing. These students are first-line supervisors in contrast to the GS 14-17 range of the senior course members. Briefings in the orientation included four 30-minute presentations on collection and production functions as well as COMINT and ELINT; a seminar on collection; and a panel of Agency participants from offices having close working relationships with NSA.

2. Reading Improvement Courses Farmed to Agriculture

OTR representatives have discussed plans with the Department of Agriculture's Graduate School for a reading improvement course to be

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offered to Agency students by an USDA Graduate School instructor under Intelligence School auspices. During the remainder of FY 69, we plan to contract for three runnings of the five-week (20-hour) course; if these prove satisfactory, we intend to offer this course about six times a year until demand is satisfied.

3. Job-Related Course Grants Total \$21,000

Tuition advances to Agency students at local colleges and universities for the spring semester were completed during the week and covered underwriting 103 Agency employees for a total of nearly \$21,000. Schools to be attended are George Washington, American, Georgetown, Catholic University, Northern Virginia Community College, Howard, Montgomery Junior College, Charles County Community College, Bowie State, Johns Hopkins, Prince Georges Community College and the USDA Graduate School.

All seven offices and SSS of the Support Services were represented in the grants for job-related courses at the universities.

4. Other Training Topics

Two spaces in the Navy's Price Analysis and Contract Negotiation Course, conducted at the Navy Yard, have been offered to the Agency. Both slots have been given to Logistics, prime user of the three-week, no-cost course. . . . Final briefings have been arranged for the Agency's

5. Non-Agency Briefings

During this reporting period the following non-Agency briefings were provided:

At FSI, to 45 members of the Area Course, "Sino-Soviet Ideological Similarities and Divergencies Implications for U.S. Strategy."

25X1A At the [redacted] to 35 students in General Course #39, "Communist Programs" and "Targets of Insurgency."

The same lecture ("Communist Programs") was repeated at IPA two days later to 25 students in General Course #23.

At Fort Holabird, 28 foreign military officers in the Senior Foreign Officers Intelligence Course, "Strategic Intelligence" and "Elements of National Power and the Concept of National Security."

At Headquarters, three senior DOD military planners on "The Missions and Functions of the Agency."

*J.R.J.*  
John Richardson

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Director of Training